



## Provider Access Policy

<b>Reviewed by:</b>	Andrew Patterson, Compliance Manager
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<b>Approved by:</b>	Steve Broderick, Principal

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to learners at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Learner Entitlement**

All Learners in years 7 -11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## **Management of Provider Access Requests Procedure**

A provider wishing to request access should contact **Joanne Royston**, Careers Lead. Telephone: 01472 898498; Email: [jroyston@orchardhumber.co.uk](mailto:jroyston@orchardhumber.co.uk).

## **Opportunities for Access**

A number of events are integrated into the school careers programme which would potentially offer providers an opportunity to come into school to speak to learners and/or their parents including careers mornings, assemblies and parents/carers afternoons and evenings. The school calendar varies from year to year, so providers need to contact the member of staff named above to identify the most suitable opportunity. The events are usually arranged well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning.

Access to learners and/or parents will be granted on the understanding that information and guidance offered by providers is related to academic and technical courses and apprenticeship opportunities.

Providers will be expected to meet the school's safeguarding requirements which can be found in the Safeguarding Policy accessible on the school website.

## **Premises and Facilities**

The school will make the meeting room, classrooms, or private meeting rooms available for discussions between the provider and learners, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the careers leader, who will ensure that information about and access to the literature is available to learners, parents/carers and teachers/other professionals working with the learners.